

MINUTES OF MOUNT ASPIRING COLLEGE BOARD OF TRUSTEES MEETING HELD ON TUESDAY 20 SEPTEMBER AT 6.30 P.M.

Present: Wayne Bosley, Shona Brown, Luke Faed, Tracey Gibson, Richard Hemingway (Chair), Ed Nepia, Dean Sheppard (Acting Principal), Paul Tamati, Martin Toomey;

In Attendance: Maxine Bird (Secretary),

Apologies: Bella Berry

SPECIAL TOPICS:

Foundation

The Board met the Foundation Trustees after their meeting, who ran through history and the current situation with the Foundation.

The Foundation has some ideas on how to increase their investment, but ultimately the Board decide how the Foundation will go forward.

BYOD

Craig Jefferies, Head of eLearning presented to the Board on BYOD, power point attached.

It was agreed that a staged approach was best and that it is important that parents get good information about the devices that will be needed, and what are the positive educational outcomes.

The Board need to be committed to the funding a robust infrastructure, specialist and equity computers and training for staff so that there is consistency throughout the school.

Meeting Format

The Board liked the format of curriculum reporting. Vicki presents a summative report in March. HODs seem to like to have their time in front of the Board and certainly improved by having these in the April and May meeting, but questions from the Board need to be better considered. Board focuses for resources often identified at these sessions.

Department focused visits give an understanding of what the school is doing and provides non HODs a conduit to the Board, but must control the time.

Special Topics are presentations from areas outside the general curriculum, such as Hostel, ILC, Distance Learning. Presentations need to be provided to the Board prior to the meeting.

BOT discussion the most important aspect for meetings, Board felt this must always be prioritised. A draft timetable of topics for next year will be provided by Wayne.

Uniform

The Board discussed the uniform and perceptions from the public including those from last year's survey. There has always been mufti at senior level, seen as progress towards self-responsibility, there is still a dress code that is adhered to. The uniform has not had a complete formal review since the school started, but has had some minor tweaks. If a change is warranted it needs to be a scheduled change that would be fair to everyone. Concluded that this would be a good focus of our next annual survey.

SELF REVIEW:

NAG4 Finance and Property

Work in progress.

REPORTS:

Principal's Report

Wayne's written report was circulated prior to the meeting.

Health and Safety reported separately when meetings are held, and monthly as part of Property report, so felt not required in Principal's report. Health and Safety policies have been reviewed for the new act, with the help of MOE guidelines. All accidents and hazards are reported via our digital reporting system, need to include near misses in the reporting which will help to identify trends. The updated Vulnerable Childrens Act also dovetails into several H&S procedures and are currently under review. We are also looking into a Code of Conduct.

At this point the Board moved that the public be excluded from the Board meeting to discuss a student discipline. This resolution is made in reliance on Section 48(1)(a) of the LGOIM Act 1987.

R. Hemingway/T. Gibson
Carried

At this point the Board resolved to move out of committee

R. Hemingway/T. Gibson
Carried

The Board thanked Wayne and the SMT for the way the meningococcal was handled. The community were kept really well informed. A debrief will be part of completing the Crisis plan.

Property

Written report received by the Board prior to the meeting.

ILC

Written report received by the Board prior to the meeting.

GENERAL BUSINESS:

Nil

MINUTES OF THE PREVIOUS MEETING

20 September BOT minutes.docxO:\EO\Board of Trustees\Board Meetings\2016\September\20 September BOT minutes.docx

Minutes of the previous meeting on 26 July 2016 and 23 August 2016 were tabled at the meeting. Two minor changes to August minutes.

RESOLVED: That the minutes of the previous meeting held on 26 July 2016 were a true and accurate record

R. Hemingway/T. Gibson
Carried

RESOLVED: That the minutes of the previous meeting held on 23 August 2016 were a true and accurate record

R. Heminway/T. Gibson
Carried

CORRESPONDENCE

The correspondence schedule was included with the agenda.

RESOLVED: To accept inwards correspondence

R. Heminway/T. Gibson
Carried

DATES

Next Board meeting: **Tuesday 18 October 2016, 5.30pm**

Next Meeting Agenda:

Learning Area:

Self Review:

Strategic Aim:

Special Topics:

Discussion Topics: Fundraising

General Business

Meeting closed at 10pm

Signed as a true copy of the minutes:

Chairperson

Date

Action Plan

Draft agenda for 2017	Wayne