

MINUTES OF MOUNT ASPIRING COLLEGE BOARD OF TRUSTEES MEETING HELD ON TUESDAY 10 JUNE 2014 AT 6.00 P.M.

Present: Wayne Bosley, Eden Brown, Tracey Gibson, (Chair), Diana Schikker, John Watherston;

In Attendance: Maxine Bird (Secretary), Dean Sheppard, Denise Bruns, Deborah McMillan, Simon King, Lesley Baynes

Apologies: Richard Hemingway, Ian McNabb, Paul Tamati

CURRICULUM REPORTS:

Technology

Denise HOD of ICT Technology, hosted us in Room 5. She detailed the wide variety of applications taught in Computers, and the kinds of initiatives introduced to try to get more girls to take the subject. Achievement standards and ITO unit standards are taught. Very good careers are available for students who want to get into the programming side of computing.

The ongoing IT strategy was discussed in detail, as to how MAC would move forward with IT hardware. It was obvious that there was increased use of computers, and students bringing their own devices. Currently the school has 3 computer labs.

Simon, HOD of Design Technology, and Deborah McMillan, HOD of Food and Nutrition, joined us.

Simon's report noted concerns around the timetable structure, which it was agreed was a management issue.

All departments reported class sizes varying up and down at different levels, but definitely a strong interest. Simon noted that for some students, the practical classes were essential in offering a non-academic option, and pathways to careers.

Regional cluster groups were invaluable to the Technology teachers as valuable PD, and also for moderating work.

Last year Holy Family School trialled bringing their intermediate students to MAC in Term 4 for Technology. This was very successful, and has been carried through to 2014.

Denise, Deb and Simon left

SPECIAL TOPICS:

Specialist Classroom Teacher

Lesley Baynes hosted us in Room 15.

Wayne explained the role of a Specialist Classroom Teacher, which is an MOE funded initiative. At MAC we have used the role as a learning tool. Lesley has been appointed for a two year period. Teachers at MAC were asked to apply with a focus on Inquiry Learning.

Lesley has researched the topic using various authors, particularly Kath Murdoch and the Bloom thinking skills framework, as inspiration.

Lesley has run two sessions with staff groups at their PD sessions, where she covers the phases of inquiry learning, strategies, relationships with students, process of an inquiry, reflection and questions.

She is now transferring the training to her class and we were shown examples of the student's current work. The students are the centre of the learning, and looked at questioning as a way of thinking. Teachers become a resource to their learning.

Lesley left

SELF REVIEW:

NAG 2 Curriculum

The audit committee met with Wayne, Dean and Vicki with their questions. Notes now need to be collated, showing evidence. Will be finalised for the next meeting.

NAG 3 Personnel

It was agreed to defer the appointment of this audit committee, until the July meeting.

DISCUSSION TOPICS:

Communication

Deferred until July meeting as three Board members were unable to attend this meeting.

Police Vetting

Wayne had provided a draft of procedures for police vetting as it could work at MAC. Some minor changes to the draft were suggested.

Wayne had investigated other areas of the school that might potentially be affected by police vetting.

Students in the Community – It was agreed that police vetting was not appropriate in this environment, but a set of procedures outlining to students how to keep them safe would be an important strategy to introduce. Gateway placements would be a similar scenario.

Coaches – Overnight situations would need to meet the same criteria as school camps. In a lot of cases MAC students did not play for the school but for regional clubs, so did not come under our jurisdiction. It was noted that at least one code had introduced police vetting for coaches.

Wayne had formulated a draft letter that would go to parents outlining the process for applying to go on camps, and he would forward this to the Board.

The Foundation

Wayne explained that with the resignation of Hamish Dobbie from the Foundation, another appointment from the Board was needed. Wayne asked John Watherston to join the Foundation.

Resolved: To appoint John Watherston as a Board representative on the Foundation

T Gibson/E Brown
Carried

REPORTS:

Principal's Report

Wayne's written report which was circulated prior to the meeting.

Wayne advised that he would bring a proposal to the next meeting for a change of Student Management Systems. He explained the change was needed in order to give more options, and to make good use of our data. Though a lot of issues had been worked through, hosting onsite or off, and how the transition would be managed and resourced, were still to be explored properly before the proposal was put to the Board.

Wayne advised that while there had been initial discussions about the Blues awards, the Sports Survey would not happen before Term 3. This would be done with the help of Taryn our sports coordinator, and the student leadership sports committee.

Junior options had been discussed today for a second time with HODs.

Wayne, Dean and Vicki are going to Dunstan to share our option ideas, while we explore their current reporting structure.

Property

Written report received by the Board prior to the meeting.

Attached an RFP for the rebuild of the north block. Proposed finish date later than we had hoped, end 2015.

Hostel

Written report received by the Board prior to the meeting.

International Learning Centre Report

Written report received by the Board prior to the meeting.

Finance

The minutes of the meeting on 20 May were received prior to the meeting. Tracey detailed the minutes.

GENERAL BUSINESS

Grant Applications

Maxine presented grant application proposals for winter tournament teams. Taryn, our sports coordinator, had costed the travel and accommodation details of both teams. Total travel expenses were \$12739, and accommodation \$12022.

Resolved: To support an application to the Lion Foundation for MAC winter tournament teams travel expenses of \$10,000.

W Bosley/J Watherston
Carried

Resolved: To support an application to First Sovereign for MAC winter tournament teams accommodation expenses of \$9,000.

W Bosley/J Watherston
Carried

MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting on 13 May 2014 had been circulated prior to the meeting.

RESOLVED: That the minutes of the previous meeting held on 13 May 2014 were a true and accurate record

W. Bosley/J. Watherston
Carried

CORRESPONDENCE

The correspondence schedule was included with the agenda.

RESOLVED: To accept inwards correspondence

D. Schikker/J. Watherston
Carried

DATES

Next Board meeting: **Tuesday 8 July, 5.30pm**

Next Meeting Agenda:

Learning Area: Sciences

Self Review: Nag 3

Special Topics: PLD

Discussion Topics: Communication

General Business

Meeting closed at 8.35pm

June 10 MinutesO:\EO\Board of Trustees\Board Meetings\2014\June\June 10 Minutes.docx

Signed as a true copy of the minutes:

Chairperson

Date

Action Plan

Draft Police Vetting letter to parents	Wayne