

# **MINUTES OF MOUNT ASPIRING COLLEGE BOARD OF TRUSTEES MEETING HELD ON TUESDAY 11 SEPTEMBER 2018 AT 6.00 P.M.**

**Present:** Wayne Bosley, Shona Brown, Tracey Gibson, Luke Faed, Ed Nepia, Joe Strawson Paul Tamati, Bronson Toghill, Marty Toomey (Chair);

**In Attendance:** Maxine Bird (Secretary), Dean Sheppard

**Apologies:**

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## ***WELCOME***

Bronson Toghill was welcomed to the Board as our newly elected Student Representative

## ***MINUTES OF THE PREVIOUS MEETING***

Minutes of the previous meeting on 7 August 2018 had been circulated prior to the meeting.

**RESOLVED:** That the minutes of the previous meeting held on 7 August 2018 were a true and accurate record

M. Toomey/J. Strawson  
Carried

## ***Matters Arising:***

Letter to Steph Coombe.

Research First has done the analysis of Uniform Survey.

ERO reviews explained. Specific focuses come from MOE and from the school

## ***CORRESPONDENCE***

The correspondence schedule was included with the agenda.

**RESOLVED:** To accept correspondence

M. Toomey/J. Strawson  
Carried

## ***DISCUSSION TOPICS:***

### **Uniform Committee Update**

Uniform review key findings from Research First had been circulated prior to the meeting.

- While the uniform review survey indicated a preference for a change in uniform the survey results did not give a clear indication of the formality of uniform wanted. The

results give room for different interpretations, including a definite skewing of results on junior feedback.

- Price was a factor, but not overwhelmingly.
- Layering was definitely preferred over a separate summer and winter option.
- Some support for a different uniform for senior and junior, although this could be achieved by adding an item/s such as a blazer/tie.

Any change in uniform for 2020, would require us to make decisions about design reasonably quickly. It was agreed that some interim decisions needed to be made now for 2019 uniform policy, based on immediate concerns in the survey.

- Allow base layers to be worn under shirts etc in winter
- A puffer jacket for winter
- No new kilts, Apparel Studio to be advised. Or consider no kilts at all, using culottes for the full 2019 interim year. There are three schools in NZ who use the same kilts that can be used as a second hand market.
- Clear mufti guidelines and consistent enforcement.

Hannah Faed joined the meeting.

Hannah has been researching uniform suppliers and explained that the two options were standard supply which is subject to colour and type variations, and bespoke. We have to have the design decided by April 2019 for an August 2019 indent (2020 introduction).

The Board felt that we should approach a supplier for design options based on the survey information, more formal than what we have now with layering options. The committee will meet with Argyle in Wanaka on 20 September.

The committee to talk to WHS and Lincoln High School who have both had recent changes about their processes from this point.

The Board will communicate with the community on progress next week.

## ***REPORTS:***

### **Principal's Report**

Wayne's written report which was circulated prior to the meeting.

Keeping teacher ratios lower was seen as a priority that would come as a cost to the Board, but felt that it was the best way to support students and staff while the new campus is in transition. These priorities have been outlined to the staff.

We will have a large number of new students next year and we have received some profiling of some of these, which will help with planning and orientation.

The Hostel selection is complete with an increased number of extremely good applicants.

The ILC review has started. Any change to intake policy has an 18 month lag. Recognition of where the school is effects the targets. Rather than looking at a numbers target for the school we look at an income target.

Wayne has sent letters to the MOE and politicians imploring them to consider building the first two stages of the plan concurrently, pointing out the obvious advantages of cost savings and time savings, to keep us ahead of roll growth.

## **Cybersafety**

Wayne shared a new cybersafety procedure, particularly focussing on the cell phone use part of this. The wording clearly states that cellphones are a distraction for teaching and learning, and therefore must be out of sight during classroom time. Teachers may direct that they can be used if there is a learning purpose at the time. Additionally Year 7 & 8 cellphones are not to be used during school hours including breaks. Any confiscated phones will have to be picked up by parents. This draft policy was run past staff and a number of the students. Craig Jefferies is holding two BYOD nights at MAC one next term for incoming Year 7s, the new procedure will be rolled out at these nights.

Some discussion was had over full school banning of cellphones during school hours, but was left for the junior school only. Some small adjustments were made to the tabled document and the procedure was agreed by the board, to be implemented by the end of this term. The Board would like to see its effectiveness reviewed.

## **SELF REVIEW:**

### **NAG 5 Health and Safety Policy reviews**

#### *Attendance Management Procedure*

Adjustments made

- No. 2 add *with the exception of Senior exeats*
- No. 4 add ... by phone call or email *from parents/guardians*
- No. 10 change *don't* to *do not*

**RESOLVED:** To adopt the Attendance management procedure with the stated adjustments

M. Toomey/S. Brown  
Carried

#### *Risk Management Procedure*

Deferred to next meeting

#### *Evacuation and Lock Down Procedures*

Deferred to next meeting

#### *Health and Safety Policy*

Deferred to next meeting

### **NAG6 Legislation**

Deferred to next meeting

### **NAG4 Finance and Property**

Deferred to next meeting

## **DATES**

Next Board meeting: **Tuesday 30 October 2018, 5.30pm**

Meeting closed at 9pm

**Signed as a true copy of the minutes:**

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**Chairperson** **Date**

Action Plan

Advise Apparel Studios of decision re kilts	
Email community re uniform review progress	
Request design options from Argyle	Uniform sub-committee