

MINUTES OF MOUNT ASPIRING COLLEGE BOARD OF TRUSTEES MEETING HELD ON TUESDAY 17 NOVEMBER AT 6.00 P.M.

Present: Wayne Bosley, Bella Berry, Tracey Gibson, Richard Hemingway (Chair), Diana Schikker, Paul Tamati,

In Attendance: Maxine Bird (Secretary), Karen Saunders

Apologies: Dean Sheppard, Luke Faed; John Watherston;

CURRICULUM REPORTS:

Maori

Karen Saunders presented.

Karen came into the role with preliminary learning of Maori, so has undertaken PD and had support from Jeromy at senior level throughout this year, especially around spoken Maori. She has had some good PD opportunities with Jeremy, and at Dunstan and a 3 day Wananga in Christchurch where she made good contacts for the future.

Year 7 & 8 six week programme which is fun and interactive. We look at the origin of words, done through stories and pictures. Year 8s work with active sentences, characteristics and feelings and in the Year 9 half year course, we extend on that. At Year 9 we have introduced a Maori Performing Arts class, which is a 6 week compulsory module in this we do elements of kapa haka, but have also added in weaving and understanding tikanga around harakeke.

Our kapa haka have great young leaders who are really passionate about it. It would be great to have a workshop at the beginning of the year on this and the karanga.

The school can make links with iwi and universities re scholarships, to encourage students to see Te Reo as a connection to many career paths. There are huge opportunities that students haven't really thought about. Consider a trip to the North Island or Rarotonga, where the language and the culture is similar.

DISCUSSION TOPICS:

Strategic Annual Goals Review

Wayne, Dean, Vicki and Maxine worked on the draft Annual Goals at Wayne's place today, the notes and draft goals were tabled. Annual goals for 2016 were based on current charter and long term goals. We took into account feedback from staff surveys and reports.

- It was felt that it was important to imbed and improve on the new initiatives from this year, and to find a better balance.
- Limit number of Internals particularly at L2. Could have a short term negative effect on our pass rates, but felt in the long term we could be disadvantaging our students as the external exam process was fundamental to independent learning

- Staff wellness a priority. Release time looked at for marking.
- Team Up revert to 2014 format, Whanau goal setting prior to Team Up and at mid year reporting follow up on those goals.
- Fortnightly reporting go to a single grade, focussing on SOAR attitude rather than academic progress, which will be in the reporting process. New reporting comments to be highlighted to parents.
- Using SOAR is part of our literature, communication as part of our values.
- Campus plan for 1200 people

Some areas that came out of curriculum reports to consider that may not have been addressed in goals.

- Disparity of boy results is there anything we can put in goals.
- Absences from class, survey students.
- Options and class sizes. We have had a close look at this and happy with 2016 numbers.

Parent survey will be useful for ongoing strategic aims. Charter review should be completed prior to changeover to new Board.

Wayne will present draft goals to the staff to help them plan for next year. Board to respond via email with any thoughts, but generally agree with philosophy of the draft goals presented.

SPECIAL TOPICS:

SELF REVIEW:

NAG1

Diana and Tracey presented the final version of the NAG1 review, with recommendations, including some follow up from the previous review. The Careers recommendation is already being addressed.

Hard copies of audit reviews are kept in the EOs office and digital audit files are kept on the network in EO's folder, Board of Trustees, Audit Reports.

REPORTS:

Principal's Report

Wayne's written report was circulated prior to the meeting.

We are fully staffed, with a nice balance of youth and experience. Some appointments are for a fixed term of 12 months.

New Health and Safety legislation is about being proactive, staff and students need to be part of the process.

Prizegiving a week and a half away. Board members indicated they did not want special seats at the front apart from Richard who is part of official party. John Turnbull special guest speaker. A farewell do for John is being held on 11 December.

Property and Health and Safety

Written report received by the Board prior to the meeting.

Hostel

Written report received by the Board prior to the meeting.

International Learning Centre Report

Written report received by the Board prior to the meeting.

Finance

Draft Budget discussed. Currently showing an operating surplus of \$15297.

Maxine reported on the Novopay leave confirmation report

Resolved: To endorse the Novopay leave confirmation report as presented by Maxine.

R Hemingway/T Gibson
Confirmed

MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting on 20 October 2015 had been circulated prior to the meeting.

RESOLVED: That the minutes of the previous meeting held on 20 October 2015 were a true and accurate record

T. Gibson/P. Tamati
Carried

CORRESPONDENCE

The correspondence schedule was included with the agenda.

RESOLVED: To accept inwards correspondence

T. Gibson/P. Tamati
Carried

GENERAL BUSINESS:

ERO Report:

We have our final report. Some of our suggested changes were made and it was felt that it was a very positive report.

Community Consultation

The parent survey to go out about a week after the Maori family consultation. Close survey on last day of school. May have some data from the student survey for the December meeting.

DATES

Next Board meeting: **Tuesday 8 December, 5.30pm**

Next Meeting Agenda:

Learning Area:

Self Review:

Strategic Aim:

Special Topics: Budget

Discussion Topics:

General Business

Meeting closed at 8.30pm

Signed as a true copy of the minutes:

Chairperson

Date

Action Plan
