

# MINUTES OF MOUNT ASPIRING COLLEGE BOARD OF TRUSTEES MEETING HELD ON TUESDAY 21 MAY 2019 AT 6.00 P.M.

**Present:** Wayne Bosley, Shona Brown, Tracey Gibson, Ed Nepia, Paul Tamati, Bronson Toghill, Marty Toomey (Chair);

**In Attendance:** Maxine Bird (Secretary),

**Apologies:** Luke Faed, Dean Sheppard

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## ***MINUTES OF THE PREVIOUS MEETING***

Minutes of the previous meeting on 26 March 2019 had been circulated prior to the meeting.

**RESOLVED:** That the minutes of the previous meeting held on 26 March 2019 were a true and accurate record

M. Toomey/B. Toghill  
Carried

Matters arising: Nil

## ***CORRESPONDENCE***

The correspondence schedule was included with the agenda.

**RESOLVED:** To accept inwards and outwards correspondence

B. Toghill/E. Nepia  
Carried

## ***UNIFORM COMMITTEE UPDATE***

The colour survey (Survey 3) results were close, with no clear colour option. The Board has therefore agreed in principle for a pathway forward:

- Due to no mandate for a change to the existing colour, the colour palette should remain as it is currently, until we survey further and move forward to the design stage.
- Look to weighting results in future surveys eg. 60% score to change.
- Agreed to an amended uniform policy (tabled) which included allowing plain thermals to be worn under items of school uniform, that shoes be fully black, that black puffer jackets could be worn and no kilts were to be worn.
- It was clear in the 2018 Survey 2 there was a desire for a change in the style of uniform. As a way forward, the Uniform Committee is proposing that MAC pilots

some styles with current students – unisex short, skirt, 2 trouser styles. This will require some extra funds. Include in communication that feedback has been acted upon.

- Develop a communication to report back to the community on the survey results and where the project is up to (taking into account there are new people to the school since the project started).
- Agreed to seek professional advice for the next stage.

**RESOLVED:** To adopt the uniform policy with the proposed amendments.

S. Brown/E. Nepia  
Carried

### ***HEALTH AND SAFETY:***

Transport policy shared earlier. Updated van details including maintenance and driver fatigue guidelines.

**RESOLVED:** To adopt the Transport Policy with amendments.

T. Gibson/P. Tamati  
Carried

### ***SELF REVIEW:***

#### **NAG6 Legislation**

Interim recommendations were tabled including reviewing the Governance manual with the new Board, and recommending an annual review of the self-review agenda.

The following policies were shared earlier:

Copyright policy – amendments

Attendance policy - amendments

Enrolment policy - amendments

**RESOLVED:** To adopt the Copyright, Attendance and Enrolment policies subject to agreed amendments.

T. Gibson/P. Tamati  
Carried

### ***REPORTS:***

#### **Principal's Report**

Wayne's written report which was circulated prior to the meeting.

The Board were shared a list of non-teaching staff who are authorised to restrain students if necessary, in a safe way, so they are indemnified. The list was signed by the Chairperson.

ERO – Arriving 17 June. The Board will be required to be part of the review process, with a final meeting with ERO on the Monday or Tuesday of the following week. A specific timetable will be set but the Board were asked to be available if possible for the first and last days. The Wednesday staff meeting will outline what an ERO visit is about and what might be expected.

We are putting together a team drive for all ERO documentation which will be shared with the Board also.

NCEA Review – seven changes outlined.

PPTA/NZEI Strike 29 May 2019. Principal's recommendations, including closing the school for instruction with some supervision from non-union teaching staff, adopted.

Support programmes review deferred.

ILC Policies are being reviewed and will be emailed to the board to review and adopt. These policies are prepared by SIEBA.

## **Finance**

The marked up audited financial statements were received today, showing a \$13662 operating deficit cf. a budgeted deficit of \$31,821. The Working capital surplus is showing as \$1,329,456 cf. budgeted \$1,298,424. The required changes would be made and sent off for audit stamping and sending to MOE before 31 May.

## *GENERAL BUSINESS:*

### **Board Elections**

Nominations close midday Friday 24 May. Paul Tamati is the only existing Trustee standing down. The Board acknowledged Paul's contribution to the BOT and MAC in general.

### **Grant Applications**

Maxine asked for approval for a grant application for the Winter Sports tournaments to Southern Trust seeking accommodation and travel costs of \$15000.

T. Gibson/M.Toomey  
Carried

### **Teacher Registration Audit**

This was tabled. Noted that one teacher outstanding on Maternity leave, but her application had been sent away, and she would get an extension.

At this point the Board moved that the public be excluded from the Board meeting to discuss staff issues. This resolution is made in reliance on Section 48(1)(a) of the LGOIM Act 1987.

M. Toomey/W. Bosley  
Carried

At this point the Board resolved to move out of committee

M. Toomey/S. Brown  
Carried

## **DATES**

Next Board meeting: **Tuesday 2 July 2019, 5.30pm**

Meeting closed at 9.45pm

**Signed as a true copy of the minutes:**

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**Chairperson**

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**Date**

Action Plan
