

# MINUTES OF MOUNT ASPIRING COLLEGE BOARD OF TRUSTEES MEETING HELD ON TUESDAY 22 MARCH 2016 AT 6.00 P.M.

**Present:** Wayne Bosley, Bella Berry, Tracey Gibson, Richard Hemingway (Chair), Diana Schikker, John Watherston; Luke Faed

**In Attendance:** Maxine Bird (Secretary), Dean Sheppard, Vicki Ashton

**Apologies:** John Watherston (6.30pm), Tracey Gibson (left 7.20pm), Paul Tamati,

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## ***CURRICULUM REPORTS:***

### **Summative Report**

The Board had received Vicki's summative report of the curriculum reports, and she asked for any questions or clarifications.

Fantastic turnaround for level 3, back to where we think they should be, a lot of work put in by staff, especially Year 13, combined with students at risk meetings. 95.7% is an extraordinary pass figure. Our targets are being met just about across the board. Over time improvement for pass rates and endorsements really pleasing.

3 times more credits are earned internally than externally which is consistent with national figures. This does create a large work load, so looking at how assessments can be reduced.

We do not do well against other schools in our decile band at Scholarship which seems to be because of a combination of students not seeing the value in it and the support structures in the school. This is being discussed by management, including looking at starting the process before Year 13. Management will also be collecting data regarding the achievement of our MAC students in their first year at tertiary.

We have better statistics for Year 9 and 10 with Kamar now, a lot of the aspirational goals in these year levels not met but results at Level 1 do suggest that these students are well prepared for NCEA. Maths particularly out of line. Numeracy support has been actioned for 2016. It was felt that though the targets were high there was value in keeping them there.

Teachers in their inquiry are being asked to target smaller pockets or groups of students.

Lack of space an issue for some, building happening but given the speed of the growing roll is not likely to be solved in the short term.

All 2015 Y13s have achieved L1 and 2. MOE want all school leavers to have 85% at L2 by the end of their schooling so we have well exceeded this figure.

Very pleasing results.

It was agreed that the format for meeting to discuss the HOD reports with the HODs remain the same as last year, with the exception of allowing more time and refining the questions for each HOD to 4 maximum. Board members will get all the curriculum reports to read fairly shortly, and they will forward questions to Maxine. Richard to condense these questions before giving to HODs.

### ***SPECIAL TOPICS:***

#### **Charter**

Wayne had circulated an abridged version of the Charter following the Charter meeting last week. The Board liked the new style, it is fresh and modern. The Charter is a one page document, with three different links.

- Wayne suggested two extra aims; Planning for Growth and ICT to Enhance Learning
- Academic excellence added in to wording as a reaction from consultation feedback.
- No mention in the Charter about physical environment.

Its got to feel that this captures what MAC is about.

Wayne will send out another updated version with John's adjustments in by Thursday with a week turnaround. The deadline for completion, is before the new Board.

### ***DISCUSSION TOPICS:***

#### **Upper Clutha Futures Schooling**

Wayne, Dean, Richard and representatives from other Upper Clutha schools, met with MOE today. MOE stated that they had now received updated demographic information which needed to be incorporated into their internal recommendation process, before final decisions are made. Following this, there may be further consultation required. The MOE agreed to consider how they could keep the community informed as they move forward

### ***REPORTS:***

#### **Principal's Report**

Wayne's written report which was circulated prior to the meeting.

Health and Safety Board representatives invited. Meetings not regularly timetabled yet. Luke is already on the committee. May only meet physically once a term and use digital means to communicate in between. Board members may wish to go on the committee on a rotational basis. John keen to go on for a start.

#### **Property**

Written report received by the Board prior to the meeting.

Wayne, Maxine, Ronnie and Richard met with MOE representatives last week. They acknowledged the huge project dollars being spent at the college at present, and have offered to help with an MOE person, John Rossitor, directly attached to us and our projects. We were happy with this as long as it didn't slow things down or take away any autonomy in regard to the planning process. John will also be our support person to provide the expertise for our big picture campus plan. John visited today to check to see if the roll growth classroom would fit in with future expansion, which he was confident it would. MOE are onside with absolute need for growth plans, and how to expand without going onto the greenspace, while also

replacing old prefabs that are past their use by date. MOE seem confident about increasing the planned 6 classroom roll growth block to an 8 classroom block.

The Board will formally reply to QLDC their expression of interest in the pool land.

## **Hostel**

Written report received by the Board prior to the meeting.

## **International Learning Centre Report**

Written report received by the Board prior to the meeting.

## **Finance**

Minutes of the last finance meeting in February were circulated.

There had not been a finance meeting for March, but Maxine reported that the 1 March roll numbers had increased significantly from the estimated budget figures and it was estimated that this would increase our staffing by 1.3 and our operations grant by about \$40,000, to be confirmed by 1 April.

Maxine also reported that the draft annual report is showing a school operating deficit of \$28935, while this is worse than the original budget deficit of \$10,168, it is a significant improvement on where we thought we would be at the end of the year. When we consolidate the figures with the Foundation we are showing a surplus of \$20967.

## ***MINUTES OF THE PREVIOUS MEETING***

Minutes of the previous meeting on 9 February 2016 had been circulated prior to the meeting. Richard suggested some changes and the amended minutes would be brought to the next meeting.

## ***CORRESPONDENCE***

The correspondence schedule was included with the agenda.

**RESOLVED:** To accept inwards correspondence

D. Schikker/I. Berry  
Carried

## ***GENERAL BUSINESS:***

### **Board Elections:**

CES underway with elections.

Richard to draft something for the newsletter.

Staggered elections were discussed – advantages are that you don't get a complete clean outs of boards. How do other local schools who do it, find it? Richard to follow up on how it works and pros and cons for next meeting.

### **Foundation Update:**

Foundation has sold the land beyond the music suite, which will allow them to pay down all their debt which will see more funds back to the school. John noted that Remax had been generous regarding their fees.

Given the sale, the BOT should work further with the Foundation to ensure the best use of its resources going forward.

### **Gena Bagley Support:**

The Board to send flowers and a card to the Bagley family on the passing of Gena's daughter. The school itself will help internally. School will be closed for instruction on Thursday afternoon for the funeral, with some supervision at school.

### ***DATES***

Next Board meeting: **Tuesday 3 May 2016, 5.30pm**

Next Meeting Agenda:

Learning Area: SCIENCES

MATHEMATICS

HEALTH & PED

TECHNOLOGY

Self Review: NAG 4

Strategic Aim:

Special Topics: Special Needs

Discussion Topics: BOT Elections/Health and Safety

General Business

Meeting closed at 8.30pm

**Signed as a true copy of the minutes:**

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**Chairperson**

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**Date**

Action Plan

Flowers to Bagley Family	Maxine
BOT election advertising for Newsletter	Richard
More info on staggered elections	Richard
Letter to QLDC re pool land	Richard/Wayne
Charter update/ responses from Board	Wayne/Board