

MINUTES OF MOUNT ASPIRING COLLEGE BOARD OF TRUSTEES MEETING HELD ON TUESDAY 23 AUGUST 2016 AT 6.30 P.M.

Present: Wayne Bosley, Bella Berry, Shona Brown, Tracey Gibson, Richard Hemingway (Chair), Ed Nepia, Paul Tamati, Martin Toomey;

In Attendance: Maxine Bird (Secretary), Dean Sheppard

Apologies: Luke Faed

SPECIAL TOPICS:

Governance/Charter/Annual Goals

Governance

After good discussion it was agreed that

The governance level of the board will be 4-5, high trust of management, very policy and strategic driven BOT.

Charter

The Charter was reviewed and finalised in May of this year, to bring a document that reflected the essence of the College in a short and concise document with our SOAR values at the heart of it.

The Board is required to seek feedback from community every 3 years. In the future could consider an annual consultation on particular focuses on an annual basis.

Annual Goals

Wayne explained critical friends, now called associates. Dean discussed our new appraisal system which stemmed from a focus on PD from annual goals.

Wayne confirmed that he would continue to report to variances.

The process for annual goals each year is to seek input from staff and students, draft some goals which must align back to the Charter, these are then brought back to the Board meeting for discussion.

Finance/Foundation/Fundraising

Finance

Marty and Maxine explained school finances, the current situation of MAC's finance and the budget process. Finance and Property are currently being reviewed by Tracey and Marty as part of the cycle of NAG reviews.

Fundraising

MAC has traditionally benefitted from the ILC and Hostel generating surpluses, which has been facilitated by the property owned by the Foundation. Discussed options for other fundraising from a different perspective, as we have some very keen people in the community.

Foundation

Wayne gave an overview of the history of the Foundation and its function. It recently repaid its current debt. Consequently the BoT and Foundation have been working to establish its future direction.

SELF REVIEW:

NAG4 Finance and Property

This has been started, Tracey and Martin have reviewed the last recommendations, and have had an initial meeting with Maxine.

REPORTS:

Principal's Report

Wayne's written report was circulated prior to the meeting.

Advertising for staffing for 2017 now underway, a combination of permanent roll growth positions and fixed term leave positions. Wayne is confident we can attract good staff.

Positive meeting with Lyal Cocks of QLDC. Board to write a letter to QLDC so request is tabled officially, that MAC is engaged in discussion re swimming pool land.

The Board were invited to a Community of Learning meeting at 5.30pm Monday 29th August, meeting with all boards involved.

Lorraine Pierce of MOE, case manager for capital works team will be in the school on Monday 29th August, she is putting together a case for our campus plan. She will meet with students and staff during the day, and also with the Board from 4.30pm

PPTA stop work meeting 7 September in the afternoon. We should be able to keep the school open in a changed format.

Property

Written report received by the Board prior to the meeting.

Hostel

Written report received by the Board prior to the meeting.

International Language Centre

Written report received by the Board prior to the meeting.

Finance

Minutes 23 August 2016.

GENERAL BUSINESS:

Uniforms

Agreed to timetable for a future meeting.

Wanaka Alcohol Group Report

The Board felt this was a great report and felt that the school could play a role to assist families. Happy to be a conduit to a bigger audience but solutions need to come from the community. Recognise the good work of WAG.

Communications

How should we communicate with our community. Should the Board have a regular spot in the newsletter? Agreed to put communications on the agenda for future.

Student Elections

The Board were emailed prior to the meeting to set the student election date and appoint a returning officer.

Maxine Bird nominated as Returning officer for 2016 student elections.

I Berry/M Toomey

Carried

BOT Student election date set as 23 September 2016

I Berry/M Toomey

Carried

MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting on 23 July 2016 had been circulated prior to the meeting. Richard asked that the adoption of these be deferred to the next meeting.

CORRESPONDENCE

The correspondence schedule was included with the agenda. Nothing to discuss

DATES

Next Board meeting: **Tuesday, 13 September 2016, 5.30pm**

Next Meeting Agenda:

Learning Area:

Self Review: NAG 4

Strategic Aim:

Special Topics: Discussion Topics:

General Business

Meeting closed at 9.25pm

Signed as a true copy of the minutes:

Chairperson

Date

Action Plan

Letter to QLDC regarding pool land	Richard/Wayne