

MINUTES OF MOUNT ASPIRING COLLEGE BOARD OF TRUSTEES MEETING HELD ON TUESDAY 26 JULY 2016 AT 6.00 P.M.

- Present:** Wayne Bosley, Bella Berry, Shona Brown, Luke Faed, Tracey Gibson, Richard Hemingway (Chair), Ed Nepia (via skype), Paul Tamati, Martin Toomey;
- In Attendance:** Maxine Bird (Secretary), John Rossiter, Dawn Bosley, Renee Macdonald, Gena Bagley
- Apologies:** Dean Sheppard
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PROPERTY

The Board were shown around the new North Block.

Ed Nepia joined the meeting via Skype.

John Rossiter from MOE spoke to the Board regarding the new campus plan for a projected roll of 1200. MOE has done their background work and are convinced that they need to act to increase provision at the school and will draw up a business plan. John came in to look at the new roll growth block, as part of looking at the new overall campus plan. The new Junior block needs to be included in a more holistic approach to the whole school. This overall plan has been given a ball park dollar figure which has been accepted by the Capital Works team. The next step is consulting with BECA so that they can make a business case.

He explained how the MOE property projects had changed so that all types of capital works were run from the same capital works team, this ensured that the school as a whole was considered in any building. For us this will be led by Simon Cruickshank.

Approval processes are much more clear and they acknowledge that there is not much value in putting teachers into MLE without the back up of teachers aspiration in respect to their teaching practice, to make sure that architects follow the brief that's wanted. It allows schools to lead the design.

The challenge is increasing our size without encroaching on our green fields. The temporary classroom spaces will stay for some time with possibly more. It will be a mix of replacing old and extra new as there is not an unlimited amount of money. The roll growth classrooms are already budgeted and in the pipeline. These classrooms might be able to proceed before the campus plan is completely finalised if it would seem obvious what needs to happen.

Discussed that more land might be available, but MOE's plan will be restricted to the current MOE land as it is. John to have a talk to MOE re additional land.

All planning processes are peer reviewed.

John left

Agreed to further the discussions with QLDC, and maybe increase the profile of this on media.

SPECIAL TOPICS:

Special Needs

Dawn Bosley as head of Special Needs, joined the meeting to profile the Special Needs Department.

We have 10 students in the school with a high level of needs, 9 of these are ORS funded, with two more expected next year. 66 students have been identified as having specific learning difficulties. There are four teachers and 8 teacher aides and a number of reader writers, with connection to the department, this includes a literacy teacher. We do not have any physically impaired students at present, but they would also fit under the Special Needs umbrella.

As the SENCO leader Dawn completes IEPs for students, liaises with outside professionals, manages staff, arranges student assessments, meets twice a year with the RTLB cluster and applies for funding from the myriad of options available.

Dawn explained the inclusive approach that MAC has for our special needs students. The new HQ currently being built is in the heart of the school, and will give the department some new scope to provide different programmes, particularly those that will foster some independence and a place of belonging.

All ORS students have IEPs twice a year, parents and a psychologist from MOE attend, which is more about life skills than academic.

When ORS funding started 1% of the school roll were expected to be funded, we are over that, but other learning needs at 66 represents a bit less than expected of a school nationally.

CURRICULUM FOCUS:

English

Renee Macdonald presented to the Board about the Year 10 programme. In Room 28. She highlighted the methods she was using to motivate students in creative writing, the use of ICT in the classroom, and teaching the students self-management in preparation for Y10 next year.

Gena and Renee left

The Board discussed BYOD and its progression at MAC. Wayne explained that there was an ICT committee that is responsible for giving us recommendations. The plan is to work through the junior school formally, while seniors can still informally bring their own devices. It is important to provide a robust network and to consider storage, security and equity. It was decided this was an important topic to focus on at a future board meeting.

SELF REVIEW:

NAG4 Finance and Property

Tracey and Martin will provide a plan for this audit at the next meeting.

REPORTS:

Principal's Report

Wayne's written report was circulated prior to the meeting.

Community of Learning combined workshop with other Boards to be arranged. This includes all of our contributing schools. Having the ability to work with like schools as well as this community is a possibility.

Paul and Ed will organise the next Hui.

It was suggested and agreed that for the next two or three meetings we do not do any special topics or curriculum focuses, in order to give the new Board an opportunity to talk and understand the school and work out their governance style. Richard and Wayne to plan out for the next two or three meetings. The Board to put forward suggestions about what they would like to see.

International Language Centre

Written report received by the Board prior to the meeting.

Property

Written report received by the Board prior to the meeting.

Hostel

Written report received by the Board prior to the meeting.

Finance

Two sets of minutes. Need to signpost fundraising as a discussion. Go away and think of how this would be done, how the Foundation would be involved in this.

Resolved: To move the Finance report

T. Gibson/M. Toomey
Carried

GENERAL BUSINESS:

Meeting Times

There is a clash with options evening for next month's meeting on 23 August. Wayne will put some alternative options out to consider.

NZSTA Conference

Shona will report on the conference which she found really useful.

At this point the Board moved that the public be excluded from the Board meeting to discuss a student discipline. This resolution is made in reliance on Section 48(1)(a) of the LGOIM Act 1987.

W. Bosley/L. Faed
Carried

At this point the Board resolved to move out of committee

W. Bosley/ L. Faed
Carried

MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting on 21 June 2016 had been circulated prior to the meeting.

Maxine followed up on voting rights for Dean and this is not possible.

Minutes 26 July 2016.docxO:\EO\Board of Trustees\Board Meetings\2016\July\Minutes 26 July 2016.docx

RESOLVED: That the minutes of the previous meeting held on 21 June 2016 were a true and accurate record

R. Hemingway/B. Berry
Carried

CORRESPONDENCE

The correspondence schedule was included with the agenda.

RESOLVED: To accept inwards and outwards correspondence

R. Hemingway/B. Berry
Carried

DATES

Next Board meeting: **Tuesday 23 August 2016, 5.30pm**

Next Meeting Agenda:

Learning Area: The Arts and Learning Languages

Self Review: NAG 4

Strategic Aim:

Special Topics: Rutherford / Hostel

Discussion Topics:

General Business

Meeting closed at 9.30pm

Signed as a true copy of the minutes:

Chairperson

Date

Action Plan

Reset annual agenda	Wayne/Richard
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Hui	Paul/Ed
Fundraising discussion to be agendaed	Wayne/Richard
COL combined board meeting to be arranged	Wayne