

# **MINUTES OF MOUNT ASPIRING COLLEGE BOARD OF TRUSTEES MEETING HELD ON TUESDAY 27 MARCH 2018 AT 6.00 P.M.**

**Present:** Wayne Bosley, Shona Brown, Tracey Gibson, Luke Faed, Ed Nepia, Joe Strawson Paul Tamati, Marty Toomey (Chair);

**In Attendance:** Maxine Bird (Secretary), Dean Sheppard

**Apologies:**

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## ***MINUTES OF THE PREVIOUS MEETING***

Minutes of the previous meeting on 20 February 2018 had been circulated prior to the meeting.

**RESOLVED:** That the minutes of the previous meeting held on 20 February 2018 were a true and accurate record

E. Nepia/M.Toomey  
Carried

Matters Arising: Nil

## ***CORRESPONDENCE***

The correspondence schedule was included with the agenda.

Add Chris Hipkins email. Recirculate invitation to Board members.

**RESOLVED:** To accept inwards correspondence

T. Gibson/P. Tamati  
Carried

## ***UNIFORM COMMITTEE UPDATE:***

Over 1000 responses from staff, students and community, 71% of people felt that the uniform should be changed. The uniform subcommittee recommend to the BOT that we should go ahead with the review.

They have started preparing another survey, this will go out again early next term. Look at positive questions for the future of the uniform, as opposed to what they don't like about the current uniform. The sub-committee have the mandate to go forward between board

meetings. This is a really important survey, so may combine the push out of this with a meeting on updating the community on proposed property plans.

Carolyn Wigg from Apparel, wants to make sure communications are clear to community so that parents know the time frame of any changes. She has also offered her help if required, re suppliers, materials etc.

### ***SELF REVIEW:***

#### **NAG6 Legislation**

Received a reply from NZSTA. Advised there were good summaries on the changes to the Education Act on their and the MOE websites. Suggestion to possibly use a lawyer who works in the education sector.

Ask NZSTA direct for names, and email Eos and SPANZ.

### ***REPORTS:***

#### **Principal's Report**

Wayne's written report which was circulated prior to the meeting.

##### *Health and Safety*

Sun safe Procedure updated. Adjust purpose. Sun safe two words.

##### *Mindfulness*

Conference attended by Wayne. About being in the moment, empathetic and healthy and the effect it can have on people working together. Could hold a lot of answers to anxiety and depression in the world. In terms of the college we are looking at it for the staff and students. Can we help people feel a little better, help people out. We have a counselling service for staff, looking at a corporate membership for a gym/yoga. Consider assessment overload. Consider impact on build, spaces to generate calm, pupil and staff friendly and safe.

At this point the Board moved that the public be excluded from the Board meeting to discuss a student discipline. This resolution is made in reliance on Section 48(1)(a) of the LGOIM Act 1987.

W. Bosley/M. Toomey  
Carried

At this point the Board resolved to move out of committee

W. Bosley/M. Toomey  
Carried

#### **Finance**

The minutes of the previous meeting dated 12 March 2018 were circulated prior to the meeting.

The Annual Financial reports for the School and Foundation have been completed ready for audit. The draft school operating surplus is \$15497 and the consolidated surplus including the Foundation is \$84659. Maxine will do an analysis report for the Finance committee for their next meeting.

## ***PROPERTY***

Architects first draft of the master campus plan shared. Wayne and Marty are meeting with the architects in the morning to discuss. The current plan is for 1600, but keen to push for a 1900 roll plan. Proposed car parking in the pool area, but wondered whether this would be popular with QLDC. Hostel land is owned by MAC. Irony is first stage of plan is for a roll of 1050, and we are nearly there. The architects and our MOE rep is very aware of this. When there is some more certainty, we will share, with the community.

Community money can be added. Margaret Waller (MOE) has suggested that this be put into grounds/landscaping, and MOE can put all their money into buildings, which means that we will be fully funded for maintenance on these buildings.

Consider quick fixes for the current building pressures in Arts and PE. We have been told it will be at least a year before the pool land is confirmed. There are good solutions re building classrooms that can change their function over a period of time, as with the science area extension, which have been built for general classroom teaching, but have science lab capacity up to floor level, and will more than likely be converted to that in the future. The architects have a good understanding of our long term needs.

## ***CURRICULUM REPORTING AND FEEDBACK PROCESS:***

Meeting with the Board and HOLAs will be held Thursday 5<sup>th</sup> April from 4-6pm. Most people can attend, Wayne to chair. The Board had been shared all the Learning Area reports and a summative report from Vicki Ashton. After some discussion it was agreed to focus on the following for discussion with the HOLAs:

- Year 7 challenges - learning and behavioural, strategies going forward
- English department strategy example – student choice
- Workload on students/staff, wellbeing (assessment review)
- Writing skills
- Resourcing / space, particularly around arts. Is there a clever solution?
- Review reporting process from both HOLAs and BOT perspective.

## ***GENERAL BUSINESS:***

Nil

## ***DATES***

Next Board meeting: **Tuesday 15 May 2018, 5.30pm**

Meeting closed at 8.50pm

**Signed as a true copy of the minutes:**

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**Chairperson**

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**Date**

Action Plan

2 <sup>nd</sup> Uniform survey	Shona
Email NZSTA re people to use for NAG6 review	Maxine
Email Eos for schools that may have done NAG6 review recently	Maxine
Ask SPANZ if they have anyone to assist with NAG6 review	Wayne
Health and Safety issues in Learning Area reports	Wayne / Ronnie
Budget/resourcing comparisons per student Learning Areas	Maxine