

MINUTES OF MOUNT ASPIRING COLLEGE BOARD OF TRUSTEES MEETING HELD ON TUESDAY 28 MARCH 2017 AT 6.00 PM

Present: Wayne Bosley, Shona Brown, Patrick Gainsford, Tracey Gibson, Luke Faed, Ed Nepia, Paul Tamati, Marty Toomey (Chair);

In Attendance: Maxine Bird (Secretary), Vicki Ashton

Apologies: Dean Sheppard

CURRICULUM REPORTS:

Summative Curriculum Report

Vicki's summative curriculum report was circulated prior to the meeting. Some NCEA figures had been updated from the initial report to the Board.

- NCEA results compare well with decile 8-10 Coed schools.
- While the decile comparison is useful it is more important to compare ourselves to ourselves to measure our year on year progress.
- Pass rates and endorsement rates have improved steadily over the past five years.
- Still catching up with L3 endorsed passes.
- Boys achieving lower than our girls, but better than nationally. The gap is disappearing more by L3. Good strategies in place.
- Externals are affected if students get endorsements before exams, happens more in internally rich subjects where students are strategically targeting questions and papers.
- About 55% of MAC students are projected to go on to tertiary education. Board agreed it would be useful to look at our school leavers a few years on.
- Students at Risk are identified early to ensure that we can make a difference to individual student results.
- Students and parents now better informed about NCEA and the importance of sitting exams although a lot of parents still find NCEA a mystery. Vicki talks to Y10 parents at the curriculum evening and we are also looking at a more dynamic curriculum section on the website. FOM will hold an information evening on NCEA in Term 2.
- Aspirational targets were all met. Targets get more challenging up towards L3. Targets set by looking at other decile 8-10 schools, were initially hard to achieve now they are being achieved reasonably easily. Board asked Management to consider a review of the targets.
- Our holistic approach to education is key to the MAC vision and gives students a lot of opportunities in areas outside academics (e.g. arts, community, culture, sport). It is hard to measure success or progress in these areas and while they may sometimes be to the detriment of academic achievement they assist the development of an holistic student.
- Our scholarship passes are the exception to the rule and do not compare well with decile 8-10 schools. Requires a very big commitment from students and staff, and a

number drop off during the year. We have done well in the arts in scholarship. The newly appointed SCT will be looking at our scholarship programme.

- Now have very useful junior data which can be used for future planning. In future assessment will be moderated and consistent as it is at the senior level.
- ILC students are included in data if juniors, and seniors if doing NCEA. A number do international exams.
- Hostellers make up around 25% of the Y13 cohort.
- It is important that students do not burn any bridges so that all vocational and tertiary pathways are open to them.

The board noted that the previous year's Y10s were a concern but have achieved a 92% pass rate and 76% endorsement, a very good result.

Vicki's report is an overview, with HOD reports contributing. The Board will get copies of the individual curriculum reports to read and will then meet with HODs to discuss at two sessions on 11 and 12 April. There are micro trends that we want to look at, so that we can identify what areas we need to support, these fall out of the subject reports.

SELF REVIEW:

NAG5 Health and Safety.

Committee will be getting up to speed with the act, and what the school already has in place in the next month. Review to be completed by the end of July.

DISCUSSION TOPICS:

Uniform Review

Paul agreed to be the board representative leading the uniform review. The community will be advised of the review in this week's newsletter, stating a term 2 start and that community consultation will be sought. Part of the review will be to find out the history of the current uniform. A decision will be made by the end of term 3 for announcement at the start of term 4 along with a timeline for the transition process. It was noted that a review doesn't necessarily mean that the uniform will change.

Community Engagement

A community engagement meeting will be held before the middle of term 2 presented by both Board and Management. It is not a consultation, it is about selling our vision, and will cover

- Uniform review,
- Projected roll growth,
- What has happened with the master planning process with the MOE;
- Fundraising/finances
- School profile, articulate the holistic education of our students.
- Our pillars, sport, culture, academia and community, along with how our SOAR values underpin those pillars

Finance/fundraising Profile

The master plan decision is key to going forward with this profile, so that we can see what the school will potentially look like and where the gaps are for facilities. The school profile will show us what we want to do with curriculum and extra curriculum. While these two things are key, a malleable plan can be instigated prior to finalising these things as we have people in the community who are willing to help now.

Patrick left the meeting at 8:30pm

REPORTS:

Principal's Report

Wayne's written report which was circulated prior to the meeting.

Health and Safety – Person who continually walked across the Primary school grounds and MAC with his dog has received a trespass order from police.

Leave request from the Perry and Carol Brooks for LWOP for 2018 granted.

E. Nepia/T. Gbison
Carried

The Otago Community Trust has considerable funds to allocate to schools, the \$ for \$ grant requires our financial input as well and would ideally be something substantial and align with the strategic goals. The innovation fund would possibly be for smaller initiatives. Wayne has asked the strategic team and staff to look at the criteria and come up with ideas, and has asked the Board to do the same.

STAR report from Charlotte Lucas tabled for Board to read.

Finance Report

The finance minutes from 22 March were tabled and reported to by Maxine. Maxine was thanked for her work in completing the annual report for audit.

At this point the Board moved that the public be excluded from the Board meeting to discuss a staff salary issue. This resolution is made in reliance on Section 48(1)(a) of the LGOIM Act 1987.

T. Gibson/M.Toomey
Carried

At this point the Board resolved to move out of committee

T. Gibson/M.Toomey
Carried

GENERAL BUSINESS:

Athletics:

The athletics day this year was a great success, but some parents had expressed concern around the lack of shade and children getting sunburned. This year extra house points were given for wearing a hat and every house had sunscreen available for students however providing shade is difficult as students are constantly on the move throughout the day. Agreed that shade could be provided for the marshalling area and that shade during prolonged outdoor activities should be included as part of the NAG5 Health and Safety review and the uniform review.

MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting on 14 February 2017 had been circulated prior to the meeting. Add Luke to present list.

RESOLVED: That the minutes of the previous meeting held on 14 February 2017 were a true and accurate record

S. Brown/E.Nepia
Carried

CORRESPONDENCE

The correspondence schedule was included with the agenda.

RESOLVED: To accept inwards and outwards correspondence

T. Gibson/E. Nepia
Carried

DATES

Next Board meeting: **Tuesday 16 May 2017, 5.30pm**

Next Meeting Agenda:

Learning Area:

Self Review:

Strategic Aim:

Special Topics:

Discussion Topics:

General Business

Meeting closed at 9.10pm

Signed as a true copy of the minutes:

Chairperson

Date

Action Plan

Newsletter Board update	Marty/Wayne