

# **MINUTES OF MOUNT ASPIRING COLLEGE BOARD OF TRUSTEES MEETING HELD ON THURSDAY 12 DECEMBER 2013 AT 5.30 P.M.**

**Present:** Wayne Bosley, Eden Brown, Tracey Gibson, Richard Hemingway (Chair), Ian McNabb, Diana Schikker, Paul Tamati, John Watherston;

**In Attendance:** Maxine Bird (Secretary), Dean Sheppard, Gena Bagley, Jane Watson-Taylor

**Apologies:**

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## ***CURRICULUM REPORTS:***

### **English**

Gena Bagley (HOD of English) gave us a an insight into one of her Level 2 Classes, which focussed on Prejudices. She showed us a U Tube item and read us a creative writing piece from an excellence student. This highlighted the approach in her Department not only to teach English, but teach them about the world.

Discussed level of students starting at MAC. Gena noted a year on year variation with cohorts. Jane commented that expectations for the level of writing at senior level is high, writing is much more intense, therefore good foundations required at junior level.

Discussed how to accommodate those that are not good readers and writers. Encouraged them to think how they would say something, before putting to paper. Laptops help.

Most work handed in typed, hence request for laptops in class, as not all students have access to their own. Do get practice with handwriting essays, as exams still have to be handwritten.

English is compulsory to level 2, but level 3 numbers for next year looking good, with English increasing from 2 to 3 classes, and Media studies from 1 to 2.

Board moved to Board room and Gena and Jane left

## ***SELF REVIEW:***

### **NAG6 Legislation**

Checklist from last time to be used as starting point. Wayne to check this off over holidays. Search & Seizure probably the only new legislation that will be coming in, that has changed since the last audit.

**REPORTS:**

**Finance**

Annual Report for 2012 had been circulated earlier showing a net surplus of \$23538, which was just short of the budgeted figure of \$26443.

The management letter from the auditors had also been circulated earlier. All noted items had been rectified during the current year's procedures.

**RESOLVED:** To adopt Mount Aspiring College Audited Annual Report for 2012

R. Hemingway/T. Gibson  
Carried

**Principal's Report.**

Wayne had previously emailed statistics on NCEA internal standards. Very pleasing, when compared to our targets.

**Property**

Wayne advised that over the holidays the Gym would be undergoing an internal upgrade, new board on the walls, painting of the walls, and resurfacing of the floors.

Capital works included new carpet in the administration block and classrooms 21 – 24.

The Gym ablutions were also being upgraded.

**DATES**

Next Board meeting: **Tuesday 11 February 2014, 6.00pm**

Next Meeting Agenda:

Learning Area:

Self Review: NAG 6 Legislation

Strategic Aim: Annual Goals

Special Topics: Budget

Discussion Topics:

General Business

Meeting closed at 7pm

**Signed as a true copy of the minutes:**

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**Chairperson**

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**Date**

Action Plan

NAG 6 self-review	Ian, Paul, John