

MINUTES OF MOUNT ASPIRING COLLEGE BOARD OF TRUSTEES MEETING HELD ON TUESDAY 4 MARCH 2014 AT 6.00 P.M.

Present: Wayne Bosley, Eden Brown, Tracey Gibson, Richard Hemingway (Chair), Ian McNabb, Diana Schikker,

In Attendance: Maxine Bird (Secretary), Dean Sheppard, Claire Easterbrook, Marie Lewis

Apologies: John Watherston, Paul Tamati

SPECIAL TOPICS:

INTERNATIONAL LANGUAGE CENTRE.

Claire Easterbrook, ILC Manager, and Marie Lewis, ESOL Tutor gave the Board a tour of the International Language Centre, and both presented a powerpoint on the ILC. Claire's role in marketing highlighted the need to keep visiting agents and schools, with a planned trip by the Principal to Europe as well as Marie Lewis. Claire also highlighted the points of difference at MAC. While the ILC is targeting 30 students in the integrated programme, they are keen to encourage more short courses and group options.

Marie explained the varied programmes students could take, some very academic with exams and some tended towards the less academic. Those taking the academic route were getting very good results, and they have had good feedback from the Otago University about our students. The ILC makes sure they always come away with a very kiwi experience.

SELF REVIEW:

NAG6 Legislation

Both John and Paul could not attend this meeting. Wayne and Maxine have done the first draft of the checklist. The review team will sit down and go through results when John is back and will be finalised for the April meeting.

NAG 2/2A PLANNING AND REPORTING

Diana, Tracey, Eden and Ian volunteered for the review team. The review will include 2A which is National Standards. Maxine to try and track down the previous audit.

DISCUSSION TOPICS:

DISCUSSION TOPICS FOR 2014

Richard presented a timetable for the discussion topics.

It was felt that Technology should be timetabled as a stand-alone topic later in the year. It was also decided that given recent discussions the Grants/funding reviews should be discussed at the next meeting. Wayne and Richard to schedule these discussions over the next months.

Main headings:

Strategic Goals Review

Holistic Education

Communication

Growth strategies

Grants/funding review (April)

EOTC review processes

REPORTS:

Principal's Report

Wayne's written report was circulated prior to the meeting.

Charter handed out.

NCEA results were tabled. Vicki will present her summative report on NCEA results at next meeting. Strategies have been effective, trending upwards. Academic assembly was really great, acknowledging individual successes in front of the rest of the school.

The internal and external results comparisons discussed. Students being strategic. NCEA had introduced subject endorsements which were reliant on externals to try and improve the situation nationwide.

At this point the Board moved that the public be excluded from the Board meeting to discuss confidential correspondence. This resolution is made in reliance on Section 48(1)(a) of the LGOIM Act 1987.

R. Hemingway/I. McNabb

Carried

At this point the Board resolved to move out of committee

R. Hemingway/I. McNabb

Finance

BUDGET

The finance committee met yesterday. The budget was currently showing an operating deficit of \$77,000 but more was being done on this to bring it down. The budget was showing a cash surplus, and the school is in a good working capital situation. It was agreed to delegate the responsibility of finalising the budget to the finance committee so that this could be approved before the end of this month.

RESOLVED: To delegate the approval of the final 2014 budget to the finance committee prior to the April meeting.

D. Schikker/I. McNabb

Carried

MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting on February 2014 were circulated prior to the meeting.

Changes were made to the original minutes, as recommended by Richard.

RESOLVED: That the minutes of the previous meeting held on 4 February 2014 were a true and accurate record.

D. Schikker/T. Gibson

Carried

CORRESPONDENCE

The correspondence schedule was tabled.

RESOLVED: To accept inwards correspondence

R. Hemingway/D. Schikker

Carried

DATES

Next Board meeting: **Wednesday 9 April 2014, 5.30pm**

Next Meeting Agenda:

Learning Area: Curriculum Vicki Ashton

Self Review: Nag 6 progress /Nag 2

Strategic Aim:

Special Topics: Trades Academy

Discussion Topics: Grants and funding review

General Business Delegations

Meeting closed at 8.15pm

Signed as a true copy of the minutes:

Chairperson

Date

Action Plan
