

MINUTES OF MOUNT ASPIRING COLLEGE BOARD OF TRUSTEES MEETING HELD ON TUESDAY 19 NOVEMBER 2013 AT 6.00 P.M.

Present: Wayne Bosley, Eden Brown, Tracey Gibson, Richard Hemingway (Chair), Ian McNabb, Diana Schikker, Paul Tamati, John Watherston;

In Attendance: Maxine Bird (Secretary), Dean Sheppard, David Cassaidy, Alistair Hose, Carol Bradley

Apologies:

CURRICULUM REPORTS:

Physical Education, Health and Outdoor Pursuits

Dave Cassaidy (HOD of Outdoor Pursuits) gave us a tour of the Outdoor Pursuits shed/classroom/office and the equipment and outlined the course. He also showed us the climbing wall in the ECR and his plans for an extension of this.

We then went back to the Staff room where Alistair Hose (HOD of PE) and Carol Bradley (TIC of Health) joined us, and a general question and answer session was held.

- It was noted that the goal to move from 3 part time health teachers, to one full time had been achieved in 2013
- PE and OP are quite separate curriculum departments at MAC, which is unusual. Small overlap with the odd achievement standards
- Numbers doing level 1 PE have dropped since 2009, as pre 2009 PE was compulsory. It was decided that this requirement was restricting students' subject choices, and is now optional at Level 1. The spin-off has been motivated students achieving well.
- A degree of experimental learning has been lost at the Year 7 – 10 level as it was found that the course needed to be structured more to make sure that basic skills were learnt.
- Carol sends out useful health information, inspirational speakers etc via the newsletter and emails. Health can be quite contentious, but relevant to all students.
- Health survey deferred to Term 1 2014. Emphasis on drugs and alcohol. Really pushing for the Youth in Europe programme to be brought to Wanaka.
- OP revalidation for courses rolls around quickly, these can be costly in time and money when there is travel involved.
- Students' motor skills and fitness in some cases not great. Not an exclusive MAC problem though.

David, Alistair and Carol left

DISCUSSION TOPICS:

Strategic Annual Goals

Wayne had circulated the draft of the Annual Goals, which included the discussions previously with the Board.

- Sport was imbedded in the goals, with plenty of opportunity for those with a passion for culture.
- The key goal of PD was clearly stated. The first part of this was to get the system right, regarding attitudes and expectations.
- Interruptions
- Academic targets to be reviewed, with a possibility of splitting these into internal and external targets
- Youth Council
- PB4L included in all aspects

Board were advised to read and absorb and advise any suggested changes as soon as possible. HODs have had access to major aspects, so have enough information to set departmental goals.

A new Student Management System was considered crucial by management, to achieve the goals.

SPECIAL TOPICS:

Budget 2014

The finance committee had been presented with two budgets, one using the MOE provisional roll no.s and one using higher roll no.s which were estimated by us. The first draft budget showed that both of these scenarios would be a deficit budget. Some discussion was had about whether to look at this as an option in order to achieve the goals, and given the good working capital situation. It was not considered a long term option. The finance committee had asked Maxine to provide a list of discretionary spend, and Wayne and the finance committee, would look at putting these in a priority order.

The finance minutes from earlier in the day were read.

SELF REVIEW:

NAG6 Legislation

After an exhaustive search the review team was unable to locate the findings of the previous review. John had been in touch with NZSTA who will provide a new checklist, and the team will work with Wayne to get this checked.

REPORTS:

Principal's Report

Wayne's written report which was circulated prior to the meeting.

Wayne advised that further to his report all teaching positions for 2014 were now filled with Cameron Flude appointed to HOD of Maths.

Support Staff vacancies of Community and Sports Coordinators were now being advertised.

Property

Written report received by the Board prior to the meeting.

The Board agreed that the Hostel kitchen upgrades should be done on an as needs basis, and not all at once. Also discussed was whether to replace the dishwashers, as the Manager felt it not necessary. The Board would like to ask the 2013 hostel students their opinion on this. The Hostel maintenance plan needs to be reviewed.

Hostel

Written report received by the Board prior to the meeting.

International Learning Centre Report

Written report received by the Board prior to the meeting.

MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting on 22 October 2013 had been circulated prior to the meeting.

RESOLVED: That the minutes of the previous meeting held on 22 October 2013 were a true and accurate record

D. Schikker/J. Watherston
Carried

CORRESPONDENCE

The correspondence schedule was included with the agenda.

RESOLVED: To accept inwards correspondence

D. Schikker/J. Watherston
Carried

GENERAL BUSINESS:

Prizegiving:

Discussed whether the Board should sit in the front seats, not acknowledged, but to make them more visible and therefore available to parents. The Board were divided on this, and would advise Maxine what they wanted to do during the week.

DATES

Next Board meeting: **Thursday 12 December, 5.30pm**

Next Meeting Agenda:

Learning Area: English

Self Review: NAG 6 Legislation

Minutes November 2013O:\EO\Board of Trustees\Board Meetings\2013\November\Minutes November 2013.docx

Strategic Aim:
Special Topics:
Discussion Topics:
General Business

Meeting closed at 8pm

Signed as a true copy of the minutes:

Chairperson **Date**

Action Plan

NAG 6 self-review	Ian, Paul, John
Budget discretionary spend list	Maxine/ Wayne